

SPRING CYBER SECURITY PROCESS

16th May 2016

The Spring cyber security process is set out below and should be read in conjunction with other Spring Policies in particular:

1. Spring Network Security Policy
2. Spring Information Security Policy and Security Incident Policy

The process is not designed to be exhaustive but should be consistent and and reviewed regularly.

PURPOSE: To ensure Spring systems and relevant data are secure

RESPONSIBILITIES: It is the responsibility of the Spring directors to ensure that the process is followed and acted on

1. Assess what data we process and its level of sensitivity
2. Assess the systems we use to process the above data for adequate security based on what data we hold
3. Base our network security policy on the above
4. Implement our security policies
5. Educate and inform staff and associates of the security policies and make aware of threats
6. Annually check and review the policies for adequacy and compliance
7. Document the review and any subsequent changes or recommendations

